

Agenda

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East Area Planning Committee

Date: **Tuesday 3 July 2012**

Time: **6.00 pm**

Place: **Oxford Town Hall**

For any further information please contact:

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If you would like help to understand this document please call Mathew Metcalfe, Democratic Services Officer on or email mmetcalfe@oxford.gov.uk in advance of the meeting.

East Area Planning Committee

Membership

Chair	Councillor Roy Darke	Headington Hill and Northway;
Vice-Chair	Councillor David Rundle	Headington;
	Councillor Mohammed Altaf-Khan	Headington Hill and Northway;
	Councillor Mary Clarkson	Marston;
	Councillor Van Coulter	Barton and Sandhills;
	Councillor Steve Curran	Northfield Brook;
	Councillor Sam Hollick	Holywell;
	Councillor Ben Lloyd-Shogbesan	Lye Valley;
	Councillor Dee Sinclair	Quarry and Risinghurst;

HOW TO OBTAIN AGENDA

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or prejudicial interests they may have in any of the following items.

3 TRAX REAR OF 90 AND 92 BLACKBIRD LEYS ROAD, OXFORD - 12/01101/CT3

1 - 6

The Head of City Development has submitted a report which details an application for a change of use from D1 (training of young people in car mechanics and social skills) to B8 (storage) purposes.

Officer recommendation: Approve subject to conditions.

4 6 LITTLE ACREAGE, OXFORD - 12/01017/FUL

7 - 12

The Head of City Development has submitted a report which details an application for a single storey side extension, conversion of garage and new ramp

Officer recommendation: Approve subject to conditions.

5 FORTHCOMING PLANNING APPLICATIONS

These items are for information only and are not for discussion or determination at this meeting.

- (1) 33 Dene Road, Oxford – 12/00815/FUL – Erection of single storey 1 bedroom dwelling and 1xcar parking space accessed from Town Furze (retrospective) (amendment to 07/02540/FUL).
- (2) Site of 1-30 Bradlands, Mill Lane, Oxford – 12/01116/CT3 – Demolition of existing buildings. Erection of 3 storey sheltered accommodation comprising 49 flats with ancillary communal space and facilities.
- (3) Hawkwell House Hotel, Church Way, Iffley, Oxford – 11/03107/FUL – Refurbishment of hotel by (i) conversion of conference room to additional 11 bedrooms, (ii) extension of dining room by infilling courtyard and fitting new glazed roof, (iii) re-laying and extending service road and parking area, (iv) excavation and construction of gabion cage, retaining structure and walkways, and (v) fitting of patio doors and external screens.

- (4) Temple Court Business Centre, 107 Oxford Road, Oxford – 11/02960/FUL – Conversion of offices to form 6 flats (2x3 bed, 3x2 bed and 1x1 bed) and 1x3 bed house, gardens, car parking, cycle parking, refuse storage and landscaping.
- (5) Depot adjacent to 70 New High Street, Oxford – 12/01111/FUL – Demolition of existing storage building. Erection of 2 storey building comprising 3 flats (2x1 bed, 1x2 bed) with ancillary amenity space.
- (6) Cotuit Hall, Pullens Lane, Oxford – 12/01106/FUL – Erection of 3 new buildings on 3 floors plus basement to provide teaching, residential and ancillary accommodation, together with underground common room to frontage. Refurbishment of existing Marcus and Brewer buildings, including alteration to existing elevations. Provision of new pedestrian footpath from Pullens Lane.
- (7) Cotuit Hall, Pullens Lane, Oxford – 12/01107/CAC – Demolition of existing upper and middle blocks of accommodation.
- (8) 5 Lockheart Crescent, Oxford – 12/01349/FUL – Extension.
- (9) 30 Bartlemas Road, Oxford – 12/01294/FUL – Extension.
- (10) Shelley Ares, Cricket Road, Oxford – 12/01357/FUL – Erection of 4 houses.
- (11) 28 Quarry High Street, Oxford – 12/01341/CAC and 12/01349/FUL – Erection of 2 houses.

The following application will be for comment only as an appeal for non-determination has been lodged.

- (12) Former Dominion Oils Site, Railway Lane, Littlemore, Oxford – 11/02189/OUT – Outline application (seeking access and layout) for residential redevelopment of site including the erection of 78 flats and houses comprising 3x5 bedroom houses, 4x4 bed houses, 3x2 bed houses, 20x2 bed houses, 13x1 bed houses and 6x2 bed houses. Access road, footpaths and car parking.

6 MINUTES

13 - 16

Minutes of the meeting held on 12th June 2012.

7 DATES OF FUTURE MEETINGS

Tuesday 14th August 2012 (and Thursday 16th August if necessary)
 Tuesday 4th September 2012 (and Thursday 6th September if necessary)
 Tuesday 9th October 2012 (and Thursday 11th October if necessary)
 Tuesday 6th November 2012 (and Thursday 8th November if necessary)
 Tuesday 4th December 2012 (and Thursday 6th December if necessary)
 Tuesday 8th January 2013 (and Thursday 10th January if necessary)
 Tuesday 5th February 2013 (and Tuesday 12th February if necessary)
 Tuesday 5th March 2013 (and Thursday 7th March if necessary)
 Tuesday 16th April 2013 (and Tuesday 23rd April if necessary)

Tuesday 7th May 2013 (and Thursday 9th May if necessary)

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DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

CODE OF PRACTICE FOR DEALING WITH PLANNING APPLICATIONS AT AREA PLANNING COMMITTEES AND PLANNING REVIEW COMMITTEE

Planning controls the development and use of land in the public interest. Applications must be determined in accordance with the Council's adopted policies, unless material planning considerations indicate otherwise. The Committee must be conducted in an orderly, fair and impartial manner.

The following minimum standards of practice will be followed. A full Planning Code of Practice is contained in the Council's Constitution.

1. All Members will have pre-read the officers' report. Members are also encouraged to view any supporting material and to visit the site if they feel that would be helpful
2. At the meeting the Chair will draw attention to this code of practice. The Chair will also explain who is entitled to vote.
3. The sequence for each application discussed at Committee shall be as follows:-
 - (a) the Planning Officer will introduce it with a short presentation;
 - (b) any objectors may speak for up to 5 minutes in total;
 - (c) any supporters may speak for up to 5 minutes in total;

(Speaking times may be extended by the Chair, provided that equal time is given to both sides. Any non-voting City Councillors and/or Parish and County Councillors who may wish to speak for or against the application will have to do so as part of the two 5-minute slots mentioned above;

 - (d) voting members of the Committee may raise questions (which shall be directed via the Chair to the lead officer presenting the application, who may pass them to other relevant Officer/s and/or other speaker/s); and
 - (e) voting members will debate and determine the application.
4. Members of the public wishing to speak must send an e-mail to planningcommittee@oxford.gov.uk before 10.00 am on the day of the meeting giving details of your name, the application/agenda item you wish to speak on and whether you are objecting to or supporting the application (or complete a 'Planning Speakers' form obtainable at the meeting and hand it to the Democratic Services Officer or the Chair at the beginning of the meeting)
5. All representations should be heard in silence and without interruption. The Chair will not permit disruptive behaviour. Members of the public are reminded that if the meeting is not allowed to proceed in an orderly manner then the Chair will withdraw the opportunity to address the Committee. The Committee is a meeting held in public, not a public meeting,
6. Members should not:-
 - (a) rely on considerations which are not material planning considerations in law;
 - (b) question the personal integrity or professionalism of officers in public;
 - (c) proceed to a vote if minded to determine an application against officer's recommendation until the reasons for that decision have been formulated; and
 - (d) seek to re-design, or negotiate amendments to, an application. The Committee must determine applications as they stand and may impose appropriate conditions.